

- RESIDENTIAL
- COMMERCIAL
- LAND
- SALES & LETTINGS
- VALUATIONS

TENANCY APPLICATION FORM

The following documentation must be included with your application:

- 1) Employer written reference (A confirmation letter from your employer stating your job position, salary and length of employment on headed paper)
- 2) Written reference from your previous landlord
- 3) Photograph ID (passport or driving licence)
- 4) Copy of recent utility bill (mobile bills are not acceptable)
- 5) 2 months' bank statements

The reference should include as much information as possible. We will contact the references to confirm details provided.

Once your application has been accepted you will be required to sign a Tenancy Agreement and pay the first month's rent and a security deposit.

Please feel free to speak to with us regarding any other questions you may have.

The application will not be processed unless all of the above information is provided.

Address of Property applied for:		Date:	
PERSONAL DETAILS	APPLICANT 1	Lead Tenant <input type="checkbox"/>	APPLICANT 2
			Lead Tenant <input type="checkbox"/>
Full Name (Mr/Miss/Mrs/Ms)			
Present Address			
Previous Addresses last 2 years Continue to separate sheet if necessary.			
Contact Details:	Home		
	Work		
	Mobile		
	Email		
Reason for moving from the above addresses			

EMPLOYMENT DETAILS		
Name of Company:		
Company Address:		
Telephone Number:		
Position:		
Employment commencement date:		
Salary Details (Gross/Net):		
If this is a temporary contract, please provide more details regarding your employment:		
RENTAL HISTORY		
Are you currently renting?		
Name of Landlord/Agent:		
Address of Landlord/Agent:		
Length of Tenancy:		
Amount of Paid Rent Monthly:		
Was your rent supported by NIHE?:		
ADDITIONAL OCCUPANTS' & RENTAL DETAILS		
List all occupant's that will live with you at the property, including age:		
Do you smoke?		
Do you have any pets?		
If so, what kind of pets do you have?		

I / We agree that the above information is Correct.

Applicant 1 Signature: _____ Date: _____

Applicant 2 Signature: _____ Date: _____

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